

**New Durham Board of Selectmen  
Minutes of Budget Meeting ~ December 12<sup>th</sup>, 2011  
New Durham Town Hall**

**Members Present:** Theresa Jarvis, David Bickford, Jeffrey Kratovil

**Also Present:** Town Administrator (TA) Alison (Rendinaro) Webb, Mary McHale Videographer, Police Chief Bernier, Equipment Mechanic (EM) David Valladares, Fire Chief Peter Varney, Deputy Chief K.G. Lockwood, Road Agent Mike Clarke

**Called to order** at 9:07am.

Agenda adjustment request by Selectman Kratovil, to include budget 4520, parks and recreation in today's meeting.

**Budget Reviews**

*Equipment Mechanic- 4319:* The Budget Committee has approved this budget in the amount of \$123,925. Discussion on the SW line, 740, was brought up.

**Motion to approve account #4419 Equipment Mechanic line in the amount of \$123,925, made by Chair Jarvis, seconded by Selectman Bickford. 3-0**

*Capital Outlay and Equipment- 4902:* The discussion started with what type of cruiser will be purchased if approved at Town Meeting in 2012. Selectman Kratovil provided the rest of the Board, Chief Bernier, and EM Valladares with more hybrid information. Discussion ensued regarding the cost differences in purchasing the vehicles, as well as general maintenance.

**Motion to fund account # 4902, Capital Outlay, in the amount of \$159,410 made by Selectman Bickford, seconded by Chair Jarvis.**

Discussion: Selectman Kratovil asked if the Board should remove the ambulance line or fund it at \$1. The Board will leave it up to Vickie, whether they should remove those lines.

**Vote 3-0.**

*Police Department- 4210:* The Budget Committee approved this budget in the amount of \$348,996. Selectman Kratovil asked the Chief if his line for full time wages had enough money in it, and the Chief indicated that it was enough to give all the appropriate 2% increases. The Board discussed the number of officers and the executive assistant position.

**Motion to fund account # 3210, Police, in the amount of \$348,996 made by Chair Jarvis, seconded by Selectman Kratovil. 2-1 with Selectman Bickford opposed.**

Selectman Kratovil asked Chief Bernier to break down the gas mileage line by vehicles for next year's budget.

**Motion to approve budget 4721, Interest on Long-Term Bonds and Notes, in the amount of \$38,335.05 made by Selectman Bickford, seconded by Chair Jarvis. 3-0**

\*This was a vote to amend an error made in the October 17<sup>th</sup> budget minutes.

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*Solid Waste-4324:*

Motion to approve account # 4324 in the amount of \$207,485 made by Chair Jarvis, seconded by Selectman Bickford.

Discussion: The Board discussed the Demo & Debris line, 420. The department has split out the cost of hauling and disposal fees. They revised line 4324 and brought it down by \$9.

Chair Jarvis withdrew her motion, as did SB

**Motion to approve account # 4324 in the amount of \$207,485 made by Selectman Kratovil, seconded by Selectman Bickford.**

Discussion: The difference between the prediction of 2011 C&D removal cost and next year's budget is \$2,356. **Vote 3-0**

*Fire Department- 4220:*

The Department submitted revised budget numbers over the weekend down to \$176,279 from \$178,291 because of the actual cost of the radio equipment. The Board discussed the new position that was created in the department.

This budget was pushed out until Deputy Lockwood can attend.

*General Government Buildings- 4194:*

The Board discussed the funding for a bulletin board for Town Hall. The Board of Selectmen discussed the preliminary report for the Historic Building Assessment, and what that preliminary report has returned. Selectman Kratovil suggests a smaller number be budgeted for the improvements to Town Hall. Selectman Bickford explained that there will be offsetting funds from the Capital Reserve Fund for these budget lines (430-437).

The Board switched back to the Fire Department budget.

*Fire Department- 4220:* 24 hours were originally established for the secretarial line, and that was brought down to 8 hours. Chief Varney and Deputy Chief Lockwood explained the new position created for the deputy, and how that will decrease the budget in other areas. Selectman Kratovil asked for a detailed breakdown of the new position.

**Motion to approve account # 4220, Fire Department, in the amount of \$176,279, made by Selectman Bickford, seconded by Chair Jarvis. 2-1 with Selectman Kratovil opposed.**

*Highway Department- 4312:* Road Agent Clarke was asked if he was comfortable with the gas (635) and diesel (636) lines of his budget, and he is. They discussed whether the town should assess a fee to Governor Wentworth School for the use of the pumps. The Budget Committee approved this budget

**Motion to approve account #4312, Highway Department, in the amount of \$662,876 made by Selectman Kratovil, seconded by Chair Jarvis.** Discussion: The Board and Road Agent Clarke discussed the Town crushing gravel next year, as it was not done this year. There was discussion on the increases in the budget. **Vote 3-0**

*Other General Government-4199:* Road Agent Clarke discussed the repairs that need to be done

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on Downing's Dam in 2012. As we are not allowed to bring equipment onto the abutter's property, we will need to hire a crane to do the work. There will be no cost on the material, and the labor will come from the Highway Department. The crane will cost somewhere between the amounts of \$8,000 to \$16,000. There are wooden stop logs in the dam, and will be replaced with pressure treated wood this time.

*Land and Improvements- 4901:* The Board of Selectman originally voted this budget in, but the Budget Committee voted to include the full amount of the RSMS in this line. Both boards will come back and revisit this line if cuts are needed.

**Motion to approve account #4901, Land and Improvements, in the amount of \$311,000 made by Selectman Bickford, seconded by Selectman Kratovil, 3-0**

➔ **Remove sidewalks line and birch ridge survey line completely.**

**Motion to waive the current policy that says an employee cannot use their sick-leave prior to working for the Town for one –year made by Chair Jarvis, seconded by Selectman Bickford. 2-1 with opposition from Selectman Kratovil.**

*Improvements Other Than Buildings-4909:*

**Motion to change account # 4909-40-000 to \$8550 made by Chair Javirs, seconded by Selectman Bickford. 3-0**

*Library- 4550:*

**Motion for account # 4550 in the amount of \$115,652 made by Selectman Kratovil, seconded by Selectman Bickford. 3-0**

*Parks and Recreation- 4520:* A question of equipment was brought up by Selectman Kratovil regarding the minutes of December 4<sup>th</sup>.

Next Meeting: Wednesday, December 14<sup>th</sup> at 9am in the Fire Station Community Room.

**Motion to adjourn made by Chair Jarvis, seconded by Selectman Bickford. 3-0  
Meeting adjourned at 12:41PM.**

Respectfully Submitted,  
*Alison Webb*